

BOARD OF EDUCATION OF CARROLL COUNTY APPLICATION FOR USE OF SCHOOL FACILITIES

Having read and agreed to comply with the regulations governing the use of school facilities, we, the undersigned being authorized representatives of WARC do hereby request use of Cranberry Station Elem

for the purpose of WAX - Westminster Area Lacrosse on the following date(s) 3/16/09 to 6/19/09

THE STATUS OF THIS ACTIVITY IS: Non Profit Profit Motivated Fee-to-cover Expenses

TIME REQUIRED				FACILITIES REQUIRED						
DAY OF WEEK	OPEN	CLOSE	TOTAL HOURS	#Classrooms	Aud.	Gym	Kitchen	Cafe	Fields	Other
MONDAY	5:30	9:00	4						1	
TUESDAY			4						1	
WEDNESDAY			4						1	
THURSDAY			4						1	
FRIDAY	5:30	9:00	4						1	
SATURDAY	8am	3p	7						1	
SUNDAY	8am	3p	7						1	
TOTAL			34	TOTAL						

Other services required: audio lighting restrooms other:

ESTIMATED BUILDING CHARGES				ESTIMATED PERSONNEL CHARGES			
AREA USED	# DAYS	CHARGE	TOTAL CHARGE	TYPE	TOTAL HOURS	HOURLY RATE	TOTAL CHARGE
				CUSTODIAN			
Heat				CAFETERIA			
Air Conditioning				OTHER			
Equipment				TOTAL PERSONNEL CHARGE			
TOTAL BUILDING CHARGE				TOTAL BUILDING AND PERSONNEL CHARGE			

We understand and agree to abide by all guidelines and charges detailed in the *Carroll County Public Schools' Board Policy/Regulations KGF - Community Use of School Facilities*. We agree to notify the Department of Facilities of the Carroll County Public Schools, in writing, within 24 hours, in the event that any officer, director, employee, or agent of the group/organization is reported to the Department of Social Services for child abuse or neglect, and further agree that the officer, director, employee, or agent shall not enter onto the property of the Carroll County Public Schools until permission is granted by the Carroll County Public Schools.

1. <u>Katie Bello, Comm Coord</u> Signature of Official and Title	Address: <u>300 S. Center St. 21157</u> Telephone: <u>410-795-8422</u> Date: <u>1/20/09</u>
2. <u>Scott McKelvie, WAX</u> Name of Group Leader (print)	Address: _____ Telephone: <u>410-259-5506</u> Date: <u>1/20/09</u>

Does the applicant have a valid "Certificate of Insurance" on file with the School Construction Dept? YES NO
*All Certificate of Insurance need to include the following address as the additional insurer:

Carroll County Public Schools
125 North Court Street
Westminster, MD 21157

APPROVED DISAPPROVED (Reason) _____

COMMENTS & INSTRUCTIONS:

★ Fields are not available until after 6:00 due to WMHS using them.

Signature of Principal Judith Walker

Date 2/11/09

White copy: School Yellow copy: School Construction Dept Pink copy: Organization Gold copy: Custodian/Cafeteria